

# Charlotte Gubbins



## RESUME

### ЛИЧНЫЕ ДАННЫЕ

Дата рождения	22.10.1991
Семейное положение	не в браке
Национальность	Великобритания
Город	The Old Rectory, Litchfield, Whitchurch, HANTS

### ОПИСАНИЕ

## ОПЫТ РАБОТЫ

2014-2015 (12 months)

Chelsea Clarke, Moscow. Governess

Full time Tutor to 6 year old Russian boy and part time for his 12 y/o sister. Started tutoring English from scratch.

2012-2013 (8 months)

BBSP Paris (French speaking office)

Sales and Marketing Assistant. Reporting to Global Head of Marketing.

International Technical Analysis Provider and Brokerage.

Sales and Marketing position pitching BBSP's product to potential clients and performing administrative tasks.

Gained a insight into the financial world whilst improving my business French.

2012-2013 (8 months)

Self Employed, Private English Tutor

During my time in Paris I tutored English Language to a 2 year old boy and a 4 year old girl.

This was a good introduction to teaching English from scratch on a part time basis.

2009-2013

Part time waitress and sous chef "The Essential Party Ingredient" and "Real Cooking" (private event catering companies).

Managing catering and events team of up to 10 people.

2009 (August)

Teaching assistant at a summer school "Super Strings", a residential course specialising in string and chamber music. Children aged 4-13

I helped to teach violin and also worked with the pastoral team.

2009 (June - July)

Au pair to French family in Brittany, France

Responsible for 3 young children; opportunity to improve my French speaking.

2008

Markit, London – Market Data Provider

2 weeks work experience in the Marketing Department Updating databases

Telephoning clients and performing administrative tasks.

## ОБРАЗОВАНИЕ

2015-Present

Business School, MBA (Part Time)

2010-2014

University of Bristol - BA Modern Languages (French and Russian)

2005-2010

St Mary's School, Calne

2010

A Level French, Music, Latin (AAB) AS Level Maths (B)

2008

11 GCSEs (6 A\*, 5 A inc. Maths, English Language, 3x Sciences, French)

1997-2005

Cheam School, Berkshire. Academic and Music Scholar.

## SUMMARY

Main language: English

French: Fluent

Russian: High Level

European Computer Driving Licence (ECDL / ITQ) Violin Grade 8

Gold Duke of Edinburgh Award

Head of Music St Mary's School, Calne 2009-2010 IAPS National Symphony Orchestra 2003 – 2005